



Deben Swimming Club

www.debenswimmingclub.co.uk

Affiliated to ASA East Region & Suffolk County ASA

DEBEN OPEN MEET 2017 RULES AND CONDITIONS. Licence No. 3ER171625

GENERAL

1. The Competition will be held under ASA Laws and Regulations and ASA Technical Rules of Racing and to the ASA Open Meet Licensing Criteria.
 - 1a. The meet is Licensed at Level 3.
2. All entrants must be CAT 2 members of an ASA affiliated club.
3. Competitors' ages shall be as at 8 October 2017.
4. The pool length is 25 metres, 8 lanes. The depth of the shallow end is 0.7 metre.
5. It is the responsibility of all clubs and coaches to ensure that swimmers are competent to the standard of the ASA Competitive Start Award. Swimmers may start in the water but must inform the relevant official before the start of the race.

ENTRIES

6. All entries are £4.50 per event. **Entries submitted as paper copies will incur an additional £2 fee per swimmer.**
7. Entries must be made on the official entry forms and may be submitted electronically or by post. The meet will use Hytek software and entry files will be available from www.debenswimmingclub.co.uk. Clubs who submit their entries electronically should also send a copy of the club summary form and the TM Entry Report together with a cheque for the total number of swims and coach passes required. Deben Swimming Club will not accept responsibility for the consequences of incorrect value stamps on envelopes. Cheques must be made payable to Deben Swimming Club. **Only one cheque per club wherever possible.** BACS payment is preferred and details will be provided to clubs on request. The promoter reserves the right to return any entry not fulfilling these requirements.
8. If the meet is oversubscribed and it is necessary to reject swimmers to ensure the meet runs to time, any deletions will ensure an equal balance of swimmers across age groups and events based on entry time. Full reimbursement of fees shall be made in respect of these events. **No time entries are permitted. Entry times which are faster than the given 'not faster than' time may be permitted if time allows.**
9. Coaches'/chaperones' passes should be ordered on the relevant forms, enclosed with the Club entry pack. Poolside passes will not be issued on the day. A maximum of three team managers/coaches passes per club will be allocated to permit access to poolside. Stewards will request pass-holders to assist in the supervision of warm-ups.
- 9a. All swimmers should be accompanied by a coach/team manager/chaperone. A ratio of one adult to 10 swimmers is recommended.
10. Submitted times should be those achieved in a 25m pool (or converted from 50m times using conversion tables).

THE COMPETITION

11. Swimmers must report to the Competitors' Stewards when instructed to do so by the announcer. Any competitor not reporting in time may be excluded.
12. All events will be seeded on submitted time for at least the last two heats.



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13. Over the top starts will be used at the referee's discretion. In the event of a faulty/false start swimmers should perform a safe entry and not fall into the water.
14. **No added swims or time trials will be available at the meet** unless due to the promoter's error or omission.

AWARDS

15. Awards will be made for top 3 in the following age groups for each event.
9yrs, 10yrs, 11yrs, 12 yrs, 13yrs, 14 yrs and 15 yrs and over.
These will be available for collection from poolside once the results are published for each event – presentations will not be made.

ADDITIONAL INFORMATION

16. Deben Swimming Club accepts no responsibility for loss or damage to personal property and requests that all persons remove their belongings if they leave the premises at any time. Any lost property not claimed from the announcer at the end of the competition will be handed to Deben Pool Management for collection by the owner.
17. In line with the recommendations in the ASA Child Protection Policy, any person wishing to use video, zoom or close-range photography at the competition must register their details at the desk provided beforehand. This rule also applies to the use of mobile phones or tablets with an image capturing facility. A sticker will be issued and this should be affixed to the camera/video itself.
18. Competitors must be suitably dressed and with the appropriate footwear whilst on poolside. No exterior footwear is allowed on poolside unless exclusively used for the purpose of poolside shoes. Swimmers are not allowed elsewhere in the building or in the spectator area with wet swimwear.
19. Entries to this meet will be held on a computer and consent to the holding of personal information as required by the Data Protection Act 1998 will be deemed to have been given by the submission of the entry. Personal data will be available for inspection during the Meet on application to the Promoter.
20. Spectators, officials and competitors are asked to familiarise themselves with the location of all emergency exits and must abide by any rules laid down by the venue management.
21. Coaches or Team Managers are responsible for the swimmers' conduct at all times.
22. By submitting an entry, competitors and coaches are agreeing to be bound by these rules.
23. The promoters reserve the right to refuse admission to any person.
24. Results will be available on the Club website at www.debenswimmingclub.co.uk as soon as possible after the meet. Results will be emailed to British Swimming for inclusion in the national Rankings database.
25. Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to ASA Laws, Regulations and the ASA Technical Rules of Racing.

Promoter: Sarah Elmer
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